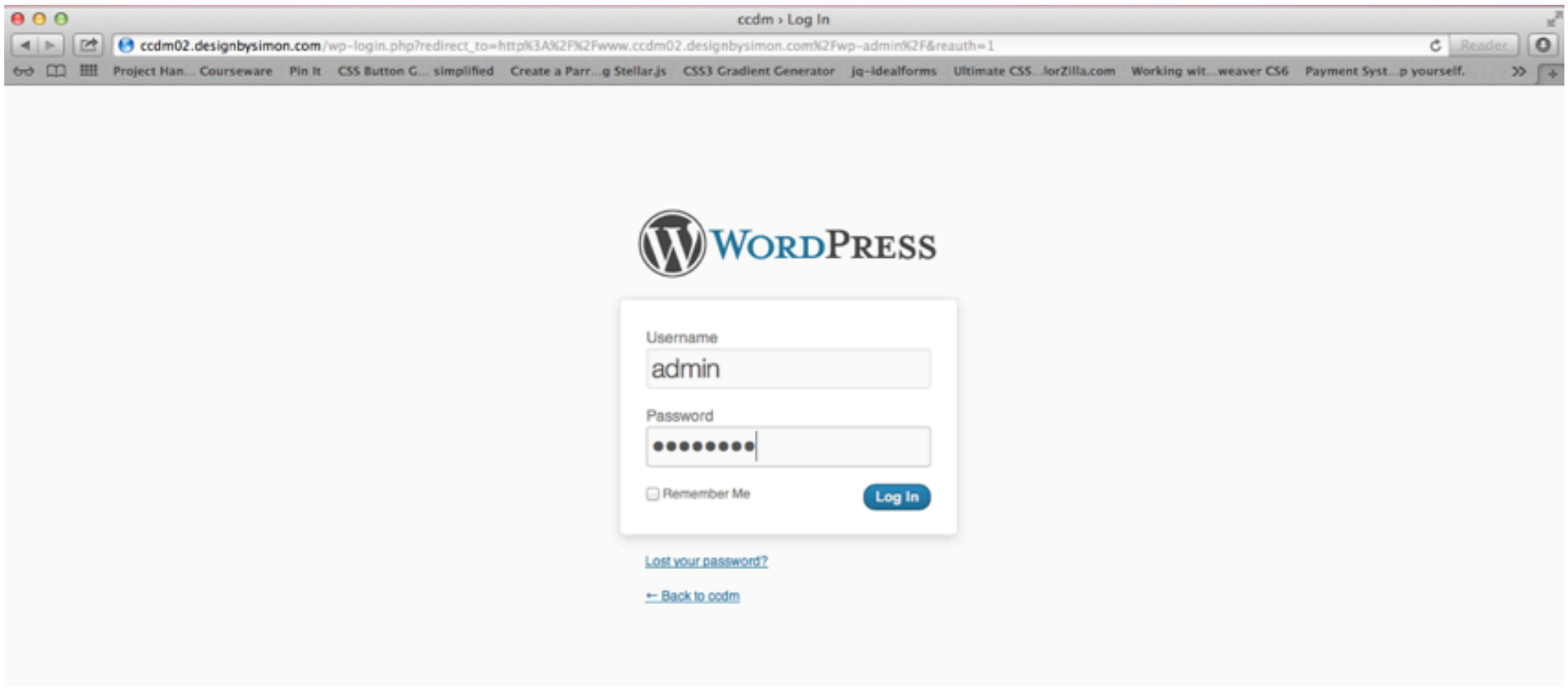
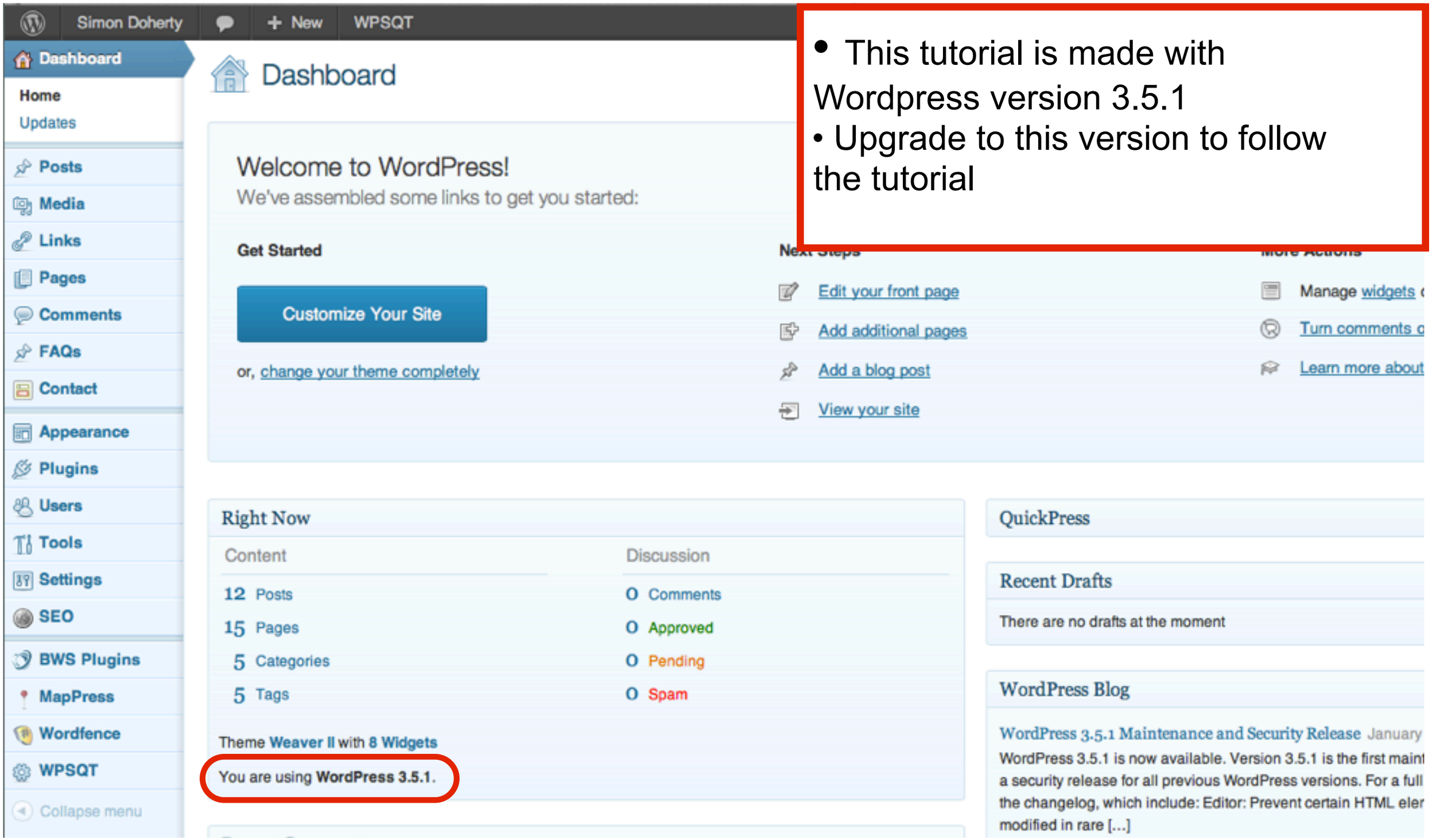
Adding a NextGen gallery to Wordpress Pages

Login to Wordpress

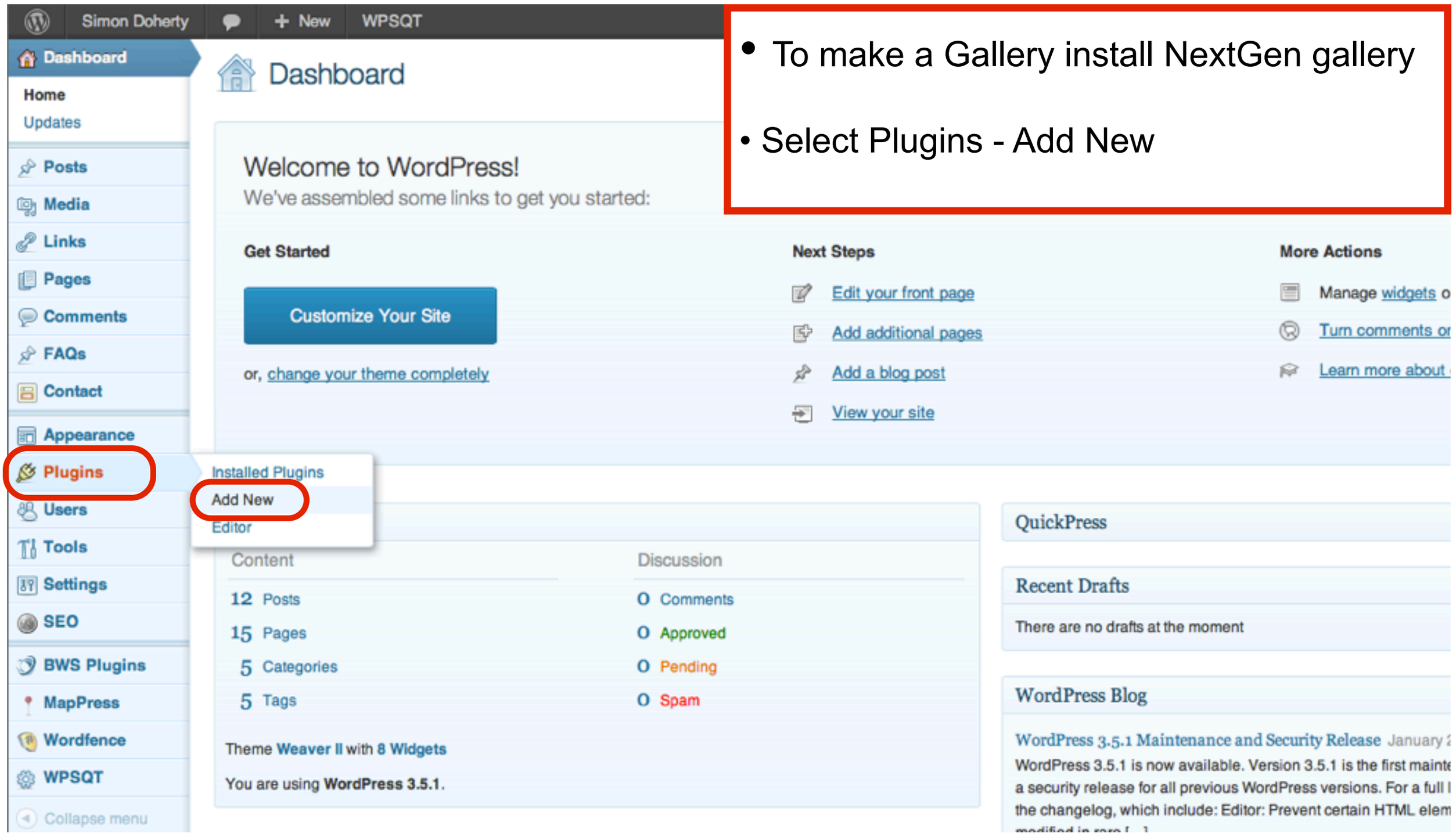


Wordpress Version 3.5.1



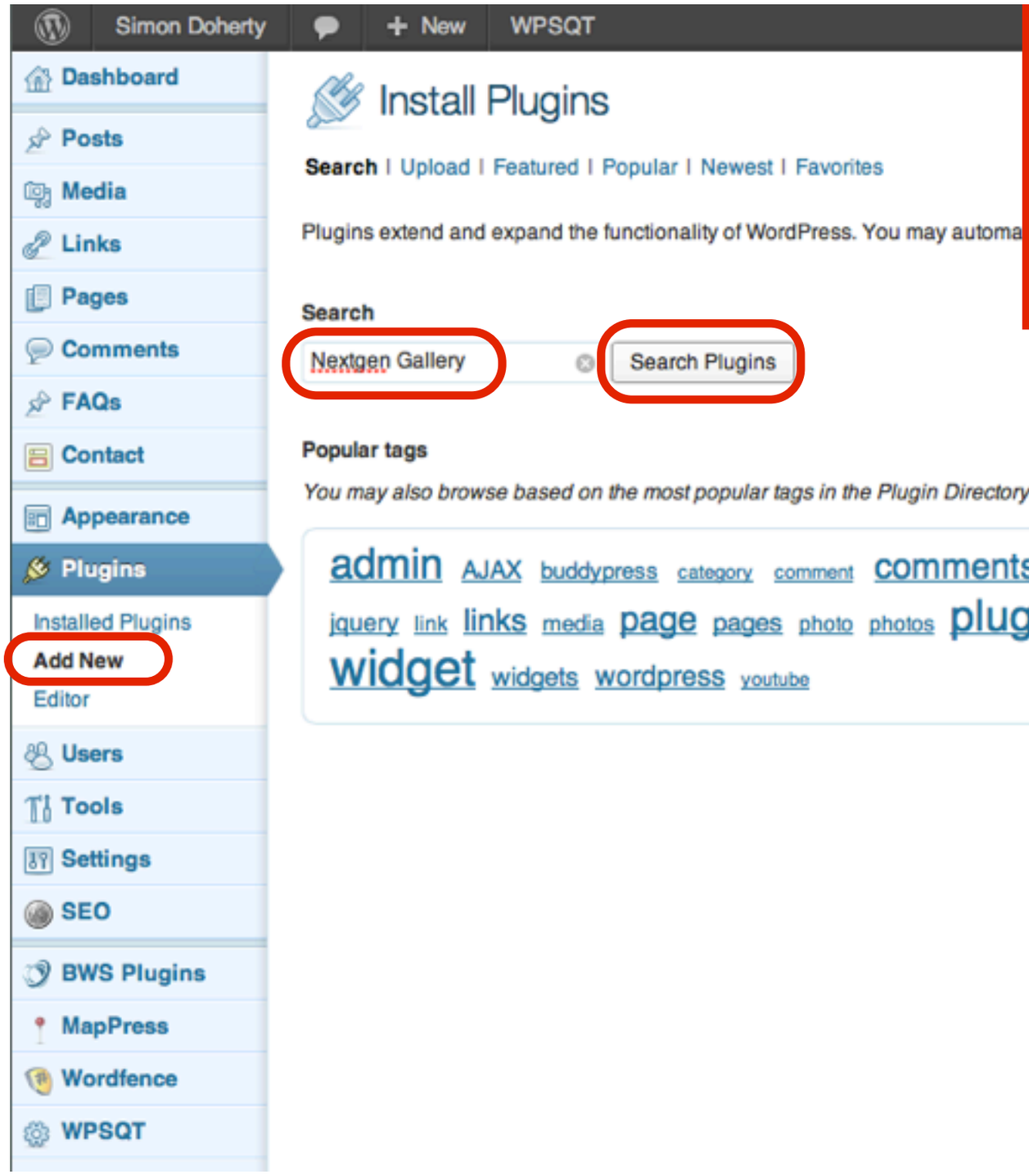
- This tutorial is made with Wordpress version 3.5.1
- Upgrade to this version to follow the tutorial

Select Plugins - Add New



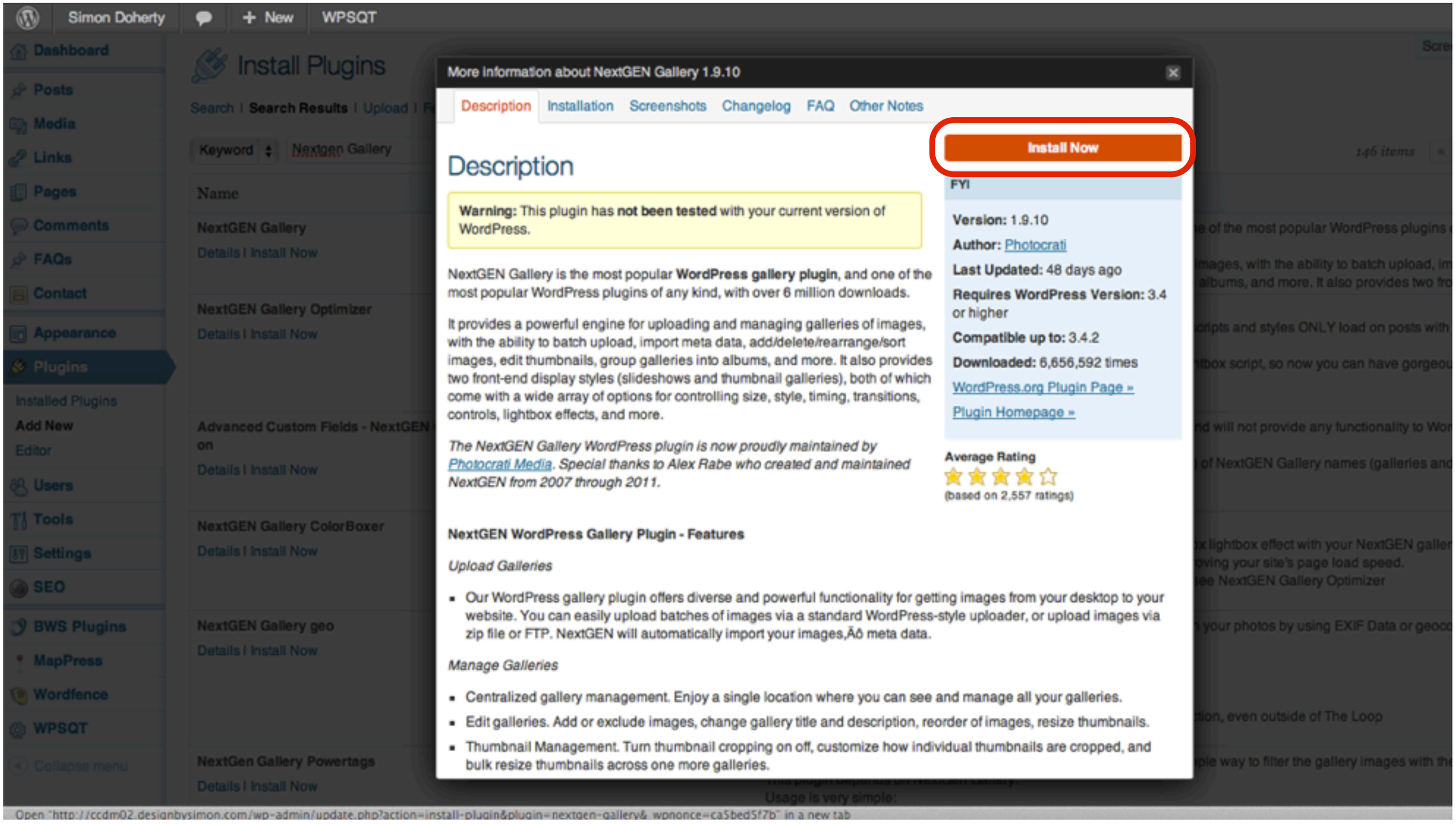
- To make a Gallery install NextGen gallery
- Select Plugins - Add New

Search for Nextgen Gallery

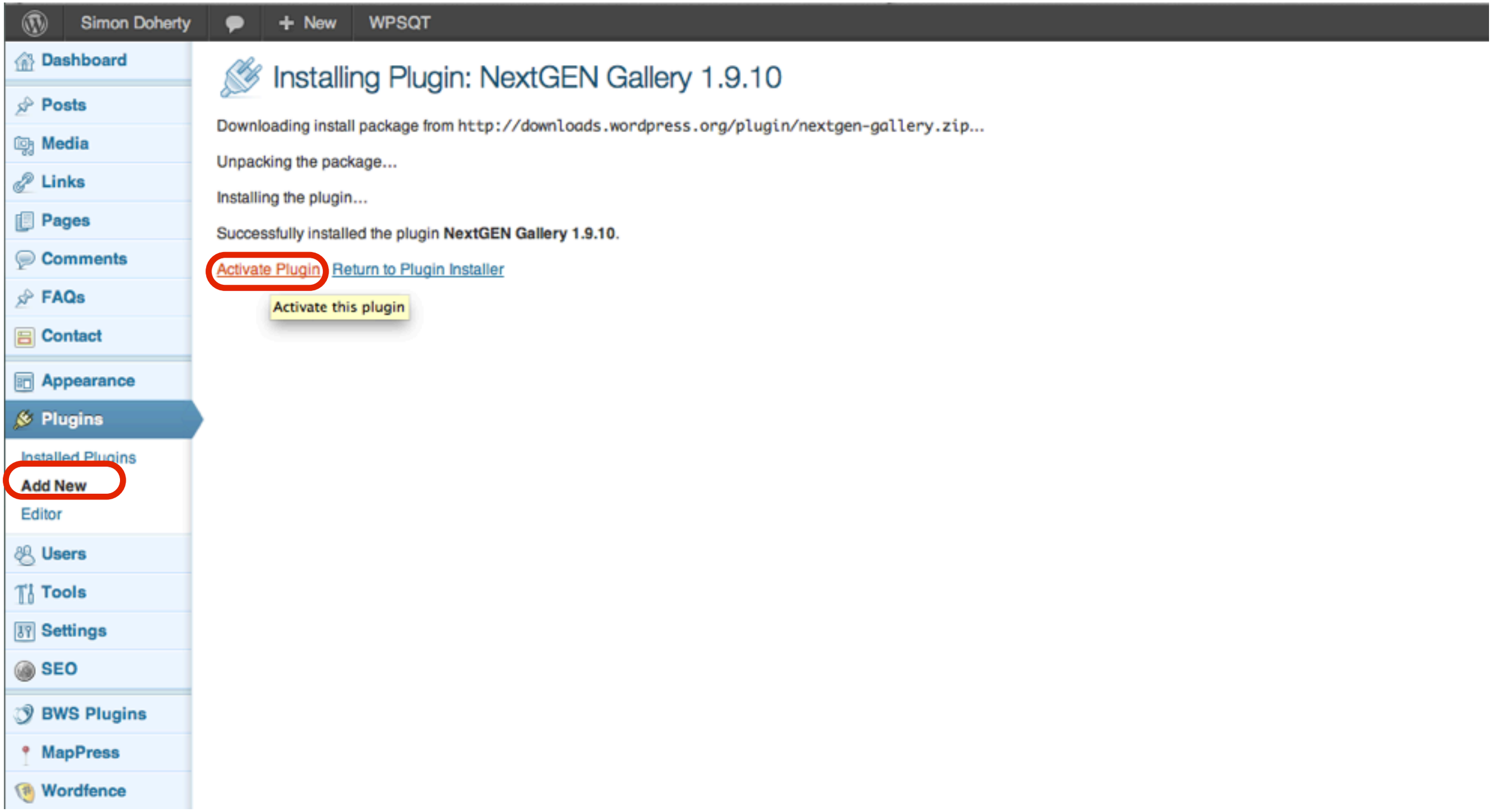


- In the Install Plugins Page enter Nextgen Gallery in the Search text box
- Select Search Plugins

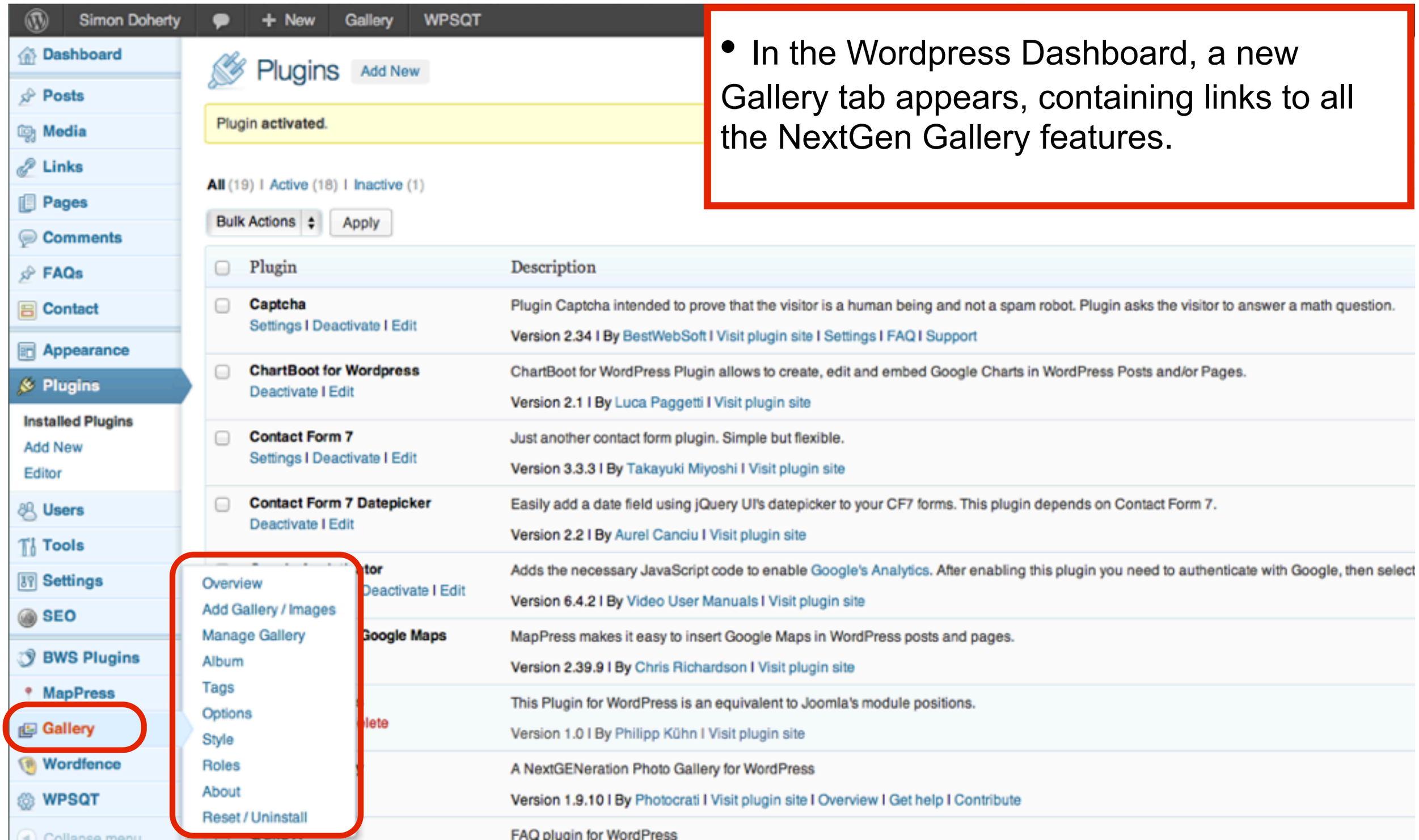
Select Install Now



Select Activate Plugin

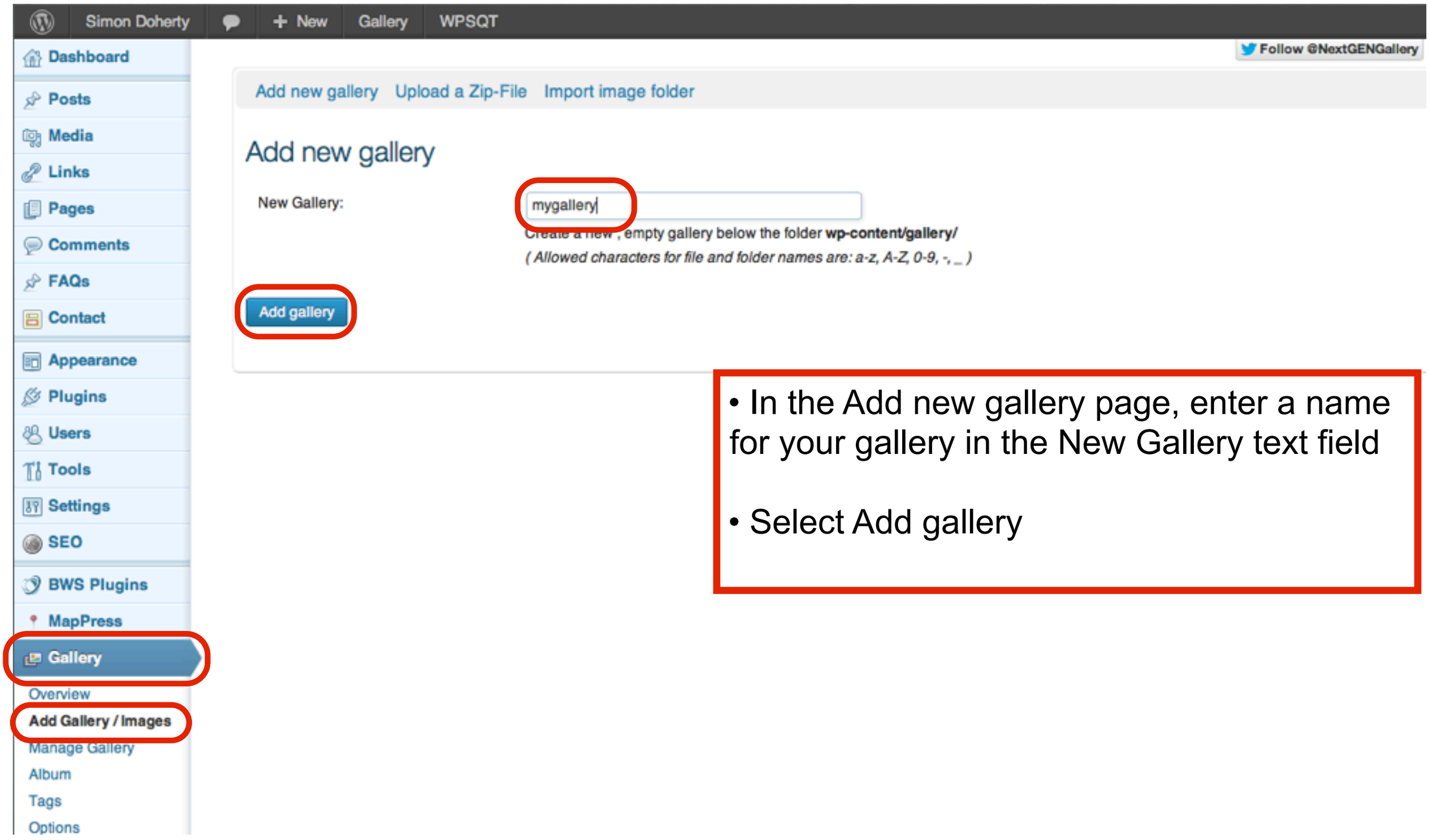


A new Gallery tab appears in the Wordpress Dashboard Sidebar



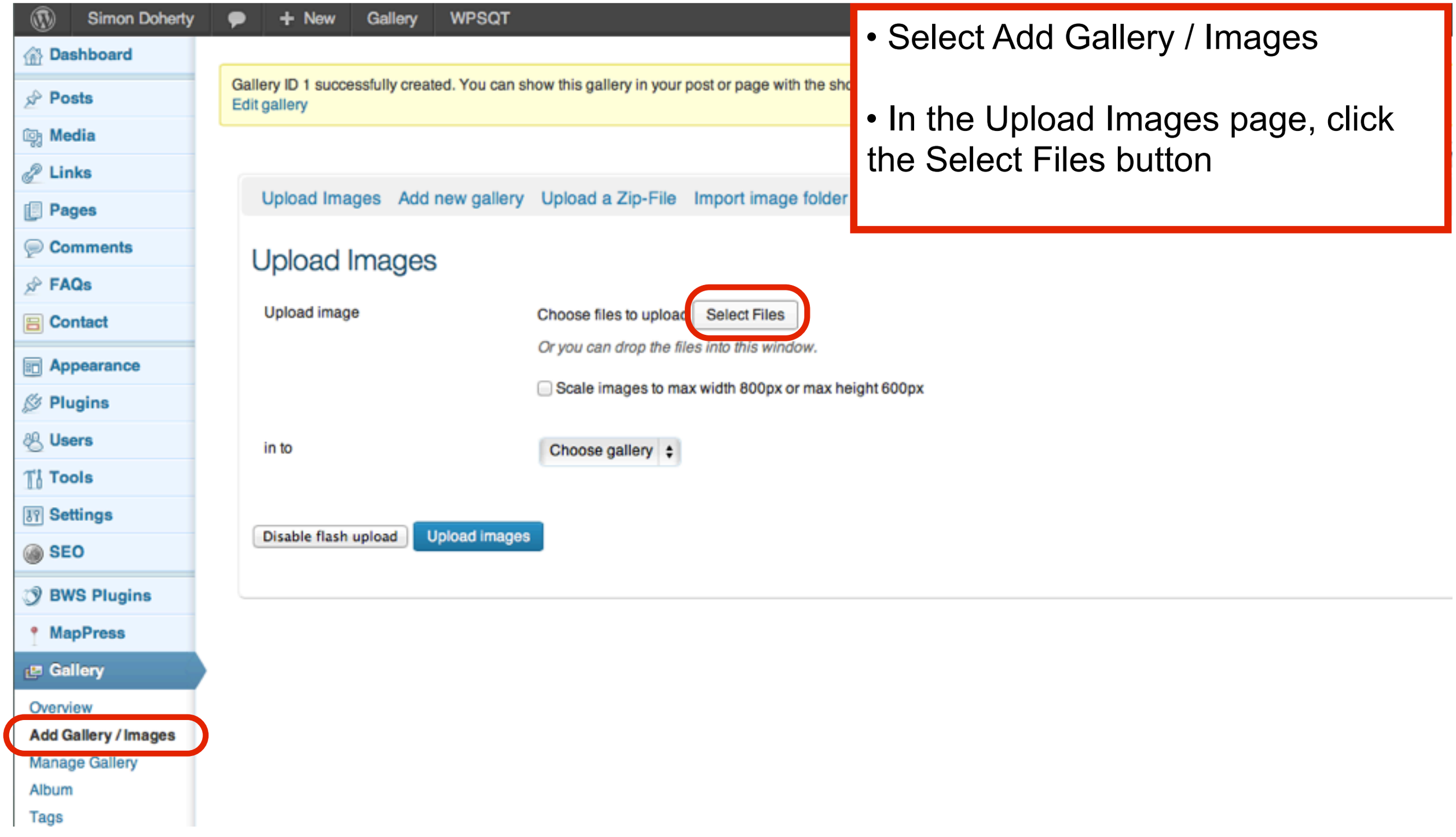
- In the Wordpress Dashboard, a new Gallery tab appears, containing links to all the NextGen Gallery features.

To create a new Gallery enter a name in the New Gallery text field



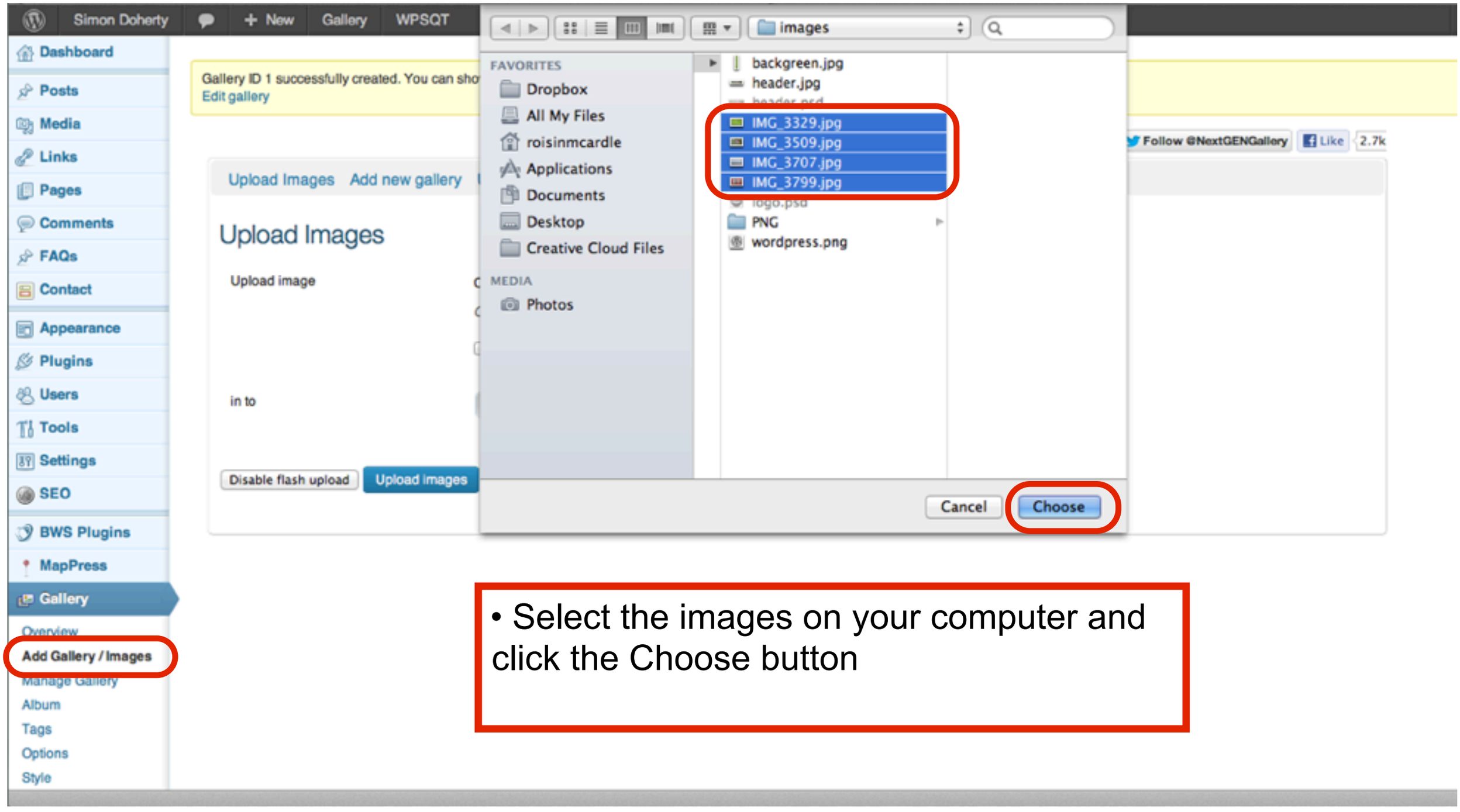
- In the Add new gallery page, enter a name for your gallery in the New Gallery text field
- Select Add gallery

To add images to your Gallery, click Select Files button



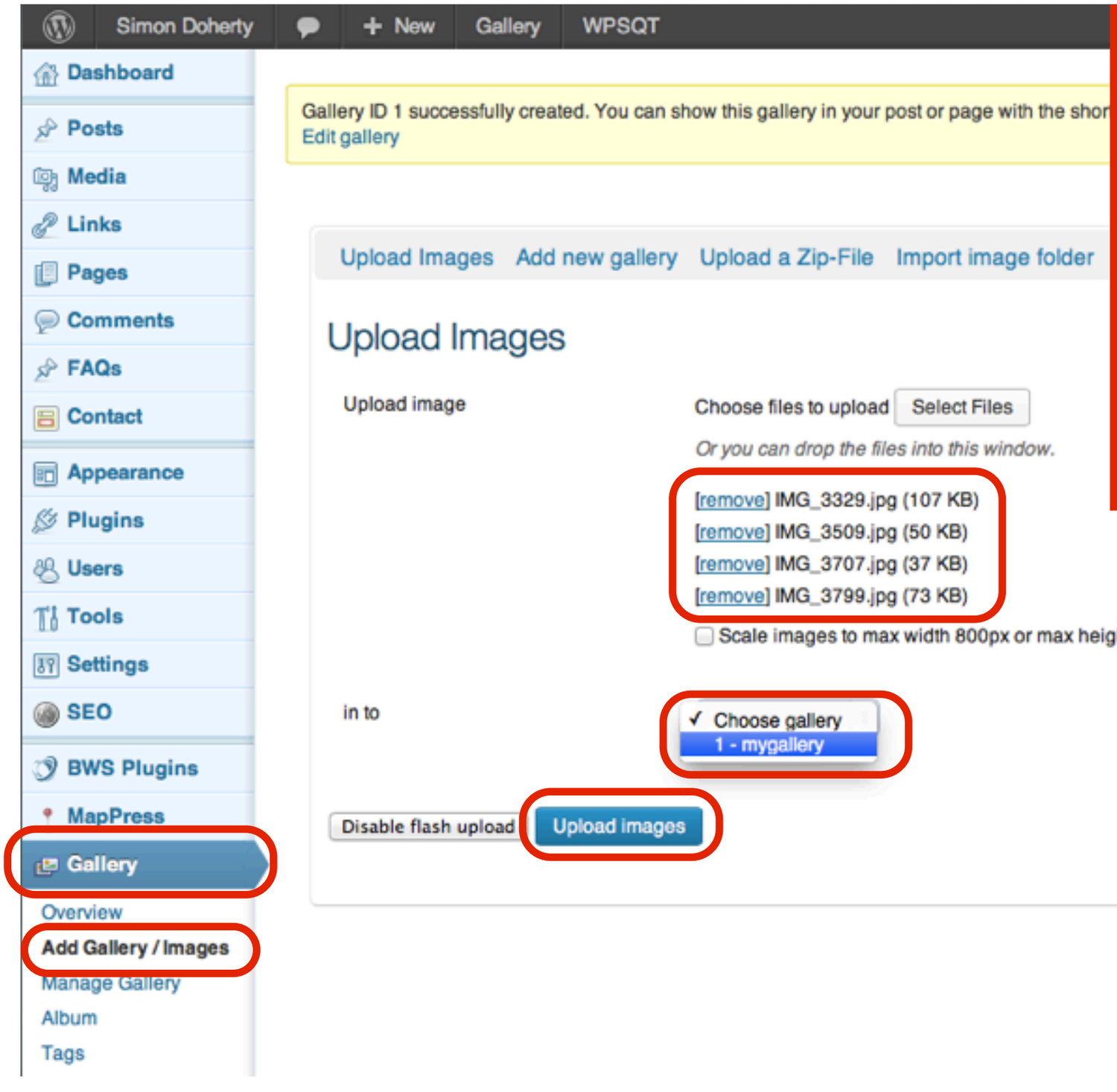
- Select Add Gallery / Images
- In the Upload Images page, click the Select Files button

Select the files on your computer and click Choose



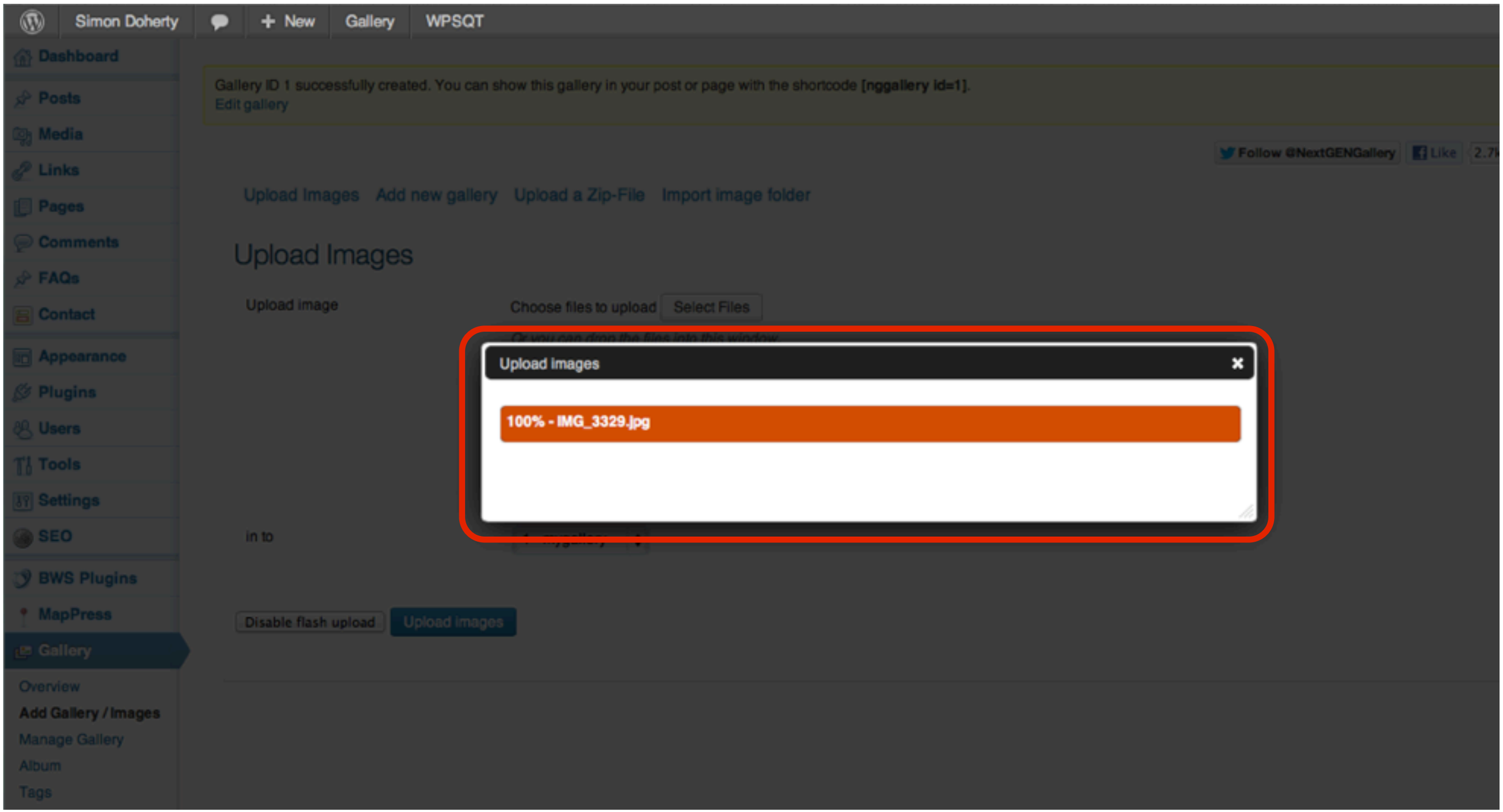
- Select the images on your computer and click the Choose button

Choose a gallery and select Upload Images

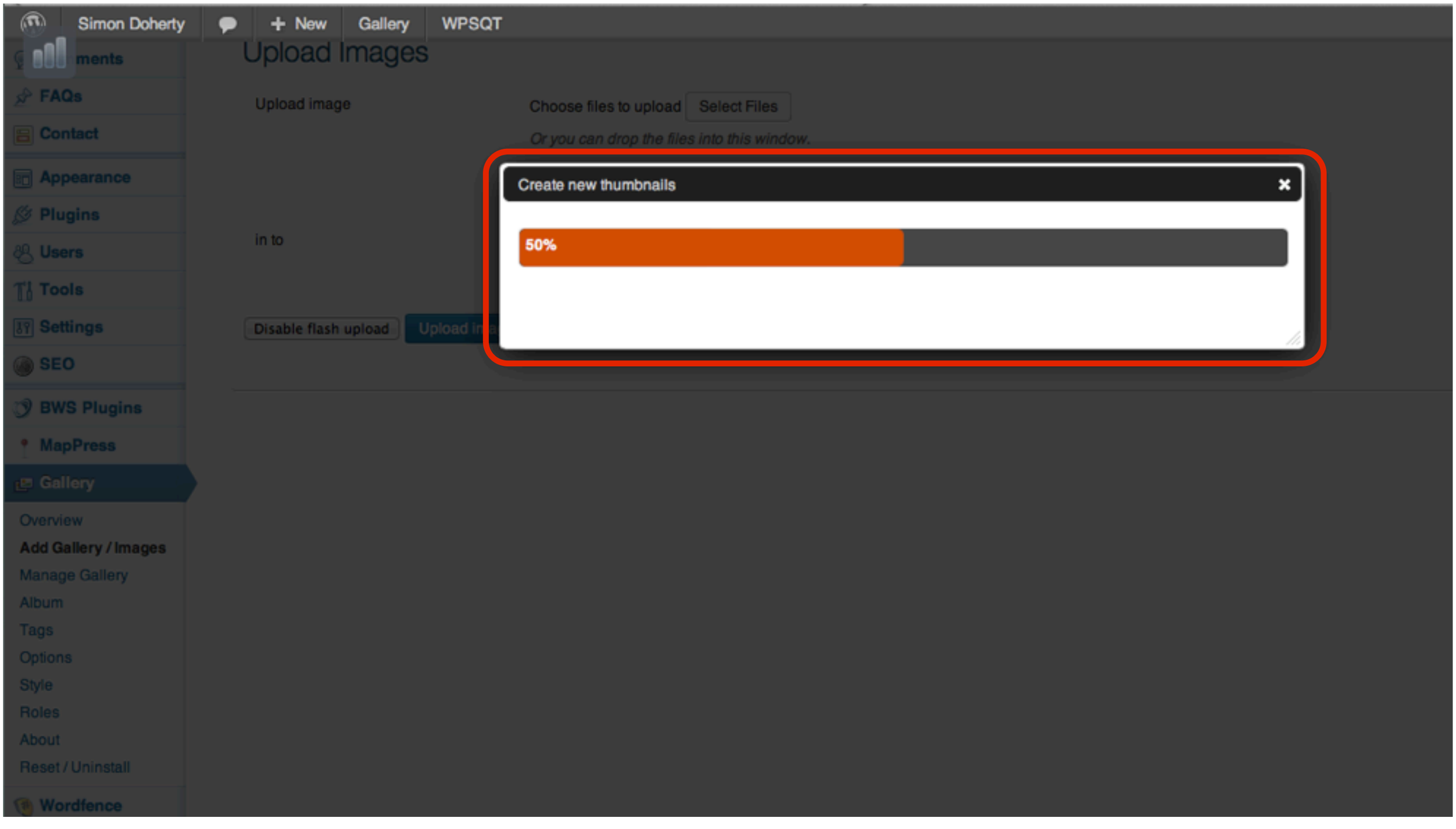


- In the Upload Images page, your images appear in a list.
- Select your gallery “1- mygallery” from the Choose gallery drop down select menu
- Select Upload Images

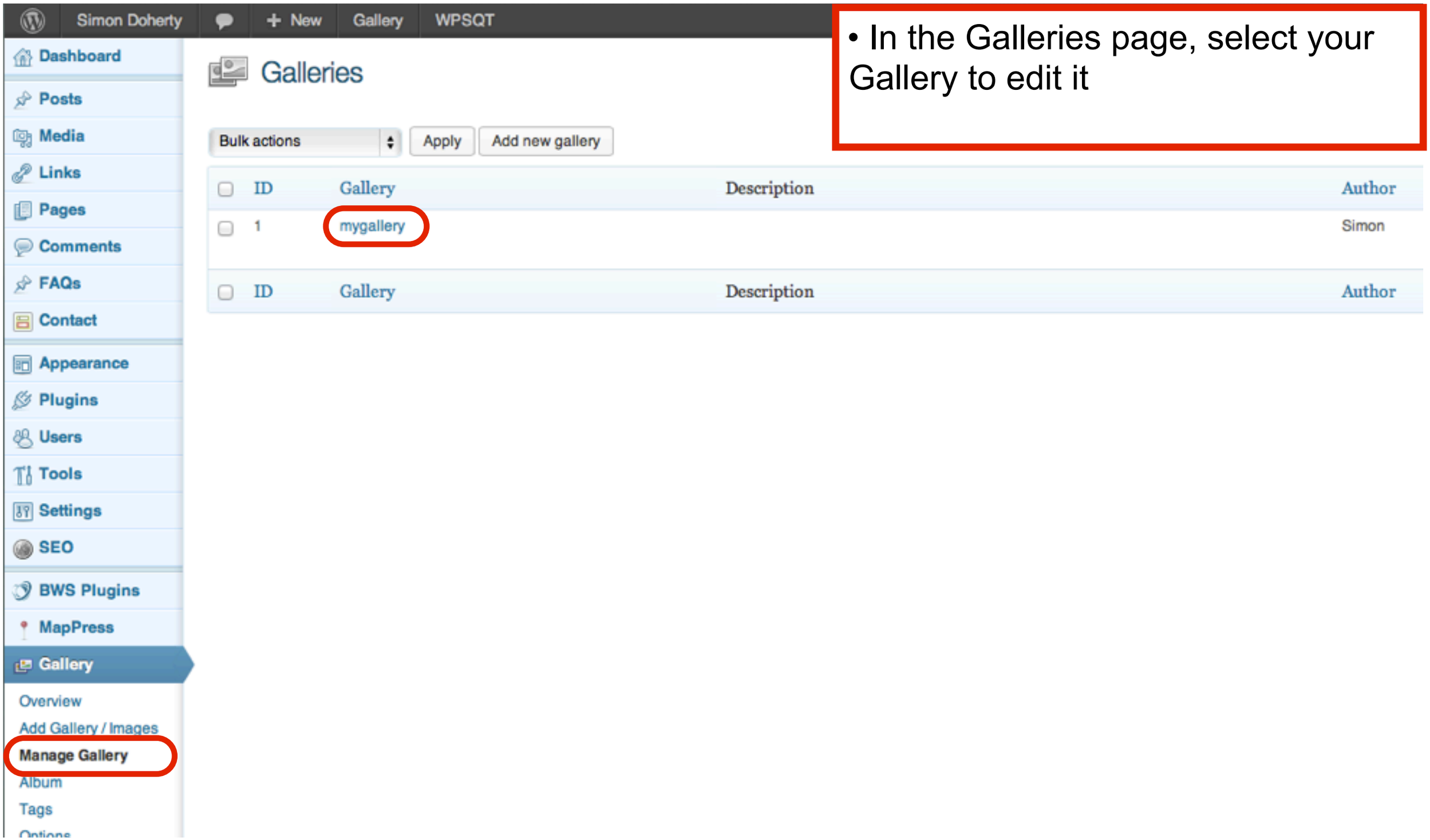
Wait for the images to Upload



Wait for NextGen to Create new thumbnails

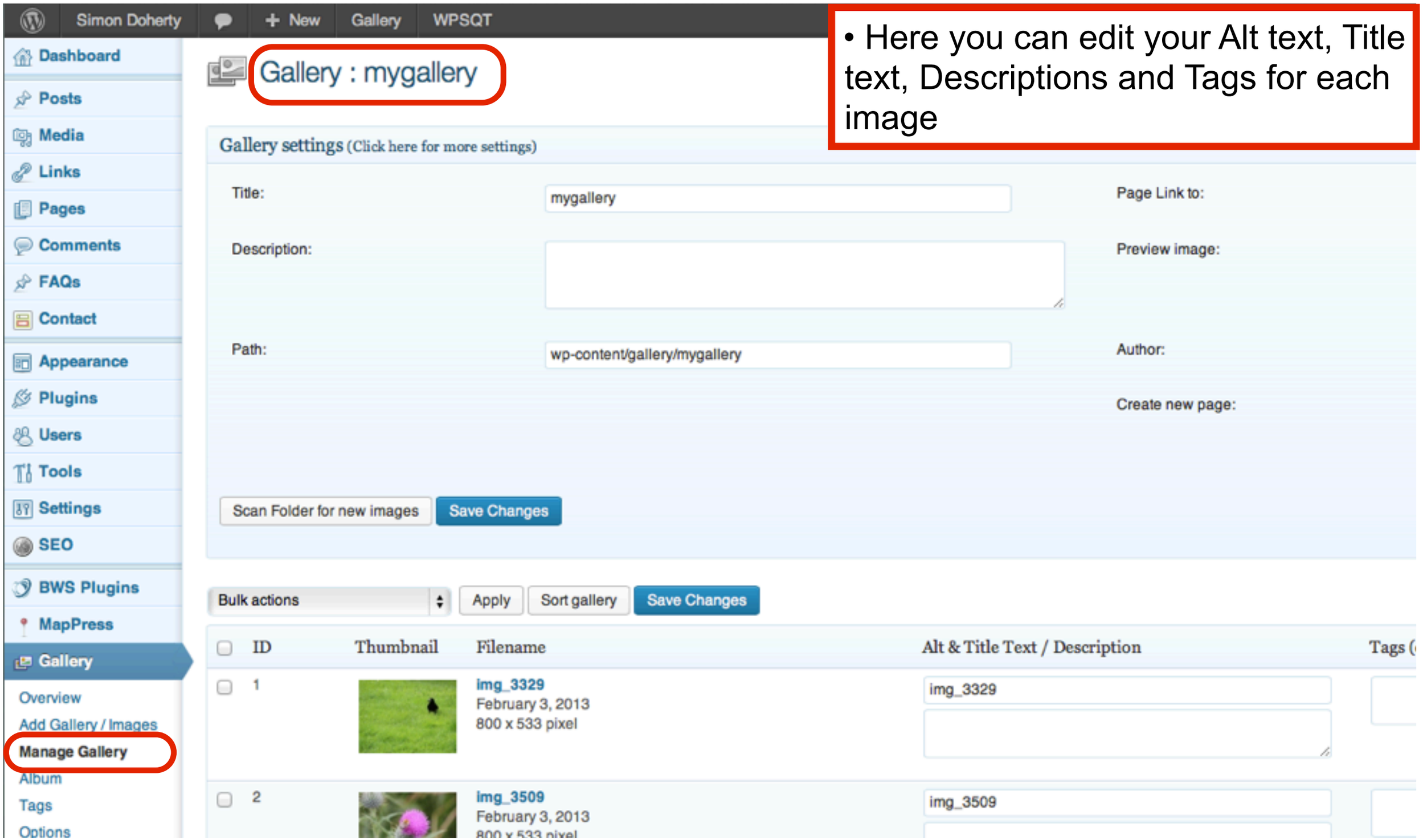


To edit your Gallery, select Manage Gallery from the Left Sidebar



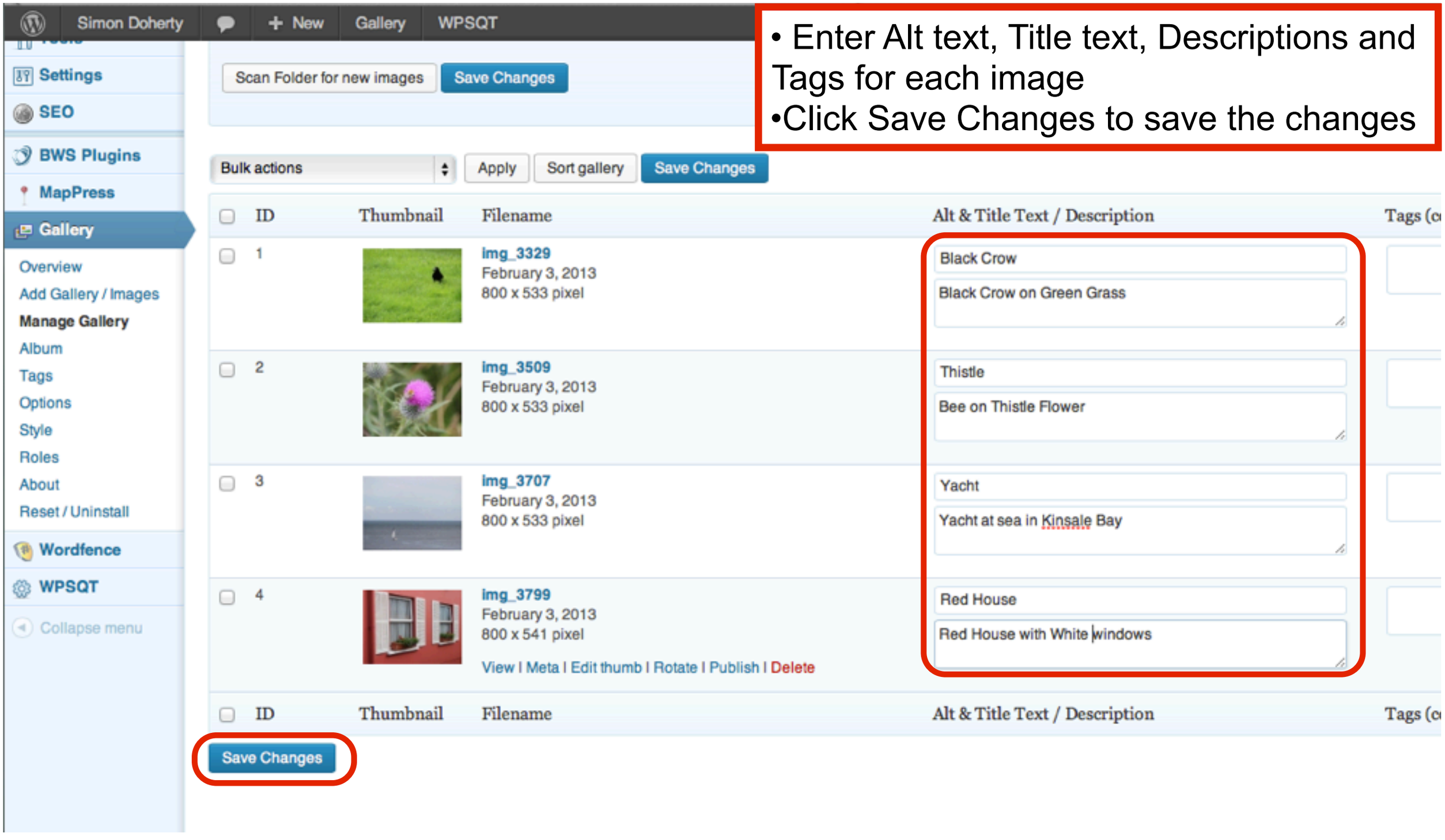
- In the Galleries page, select your Gallery to edit it

Enter Alt & Title text & Descriptions and Tags for your images



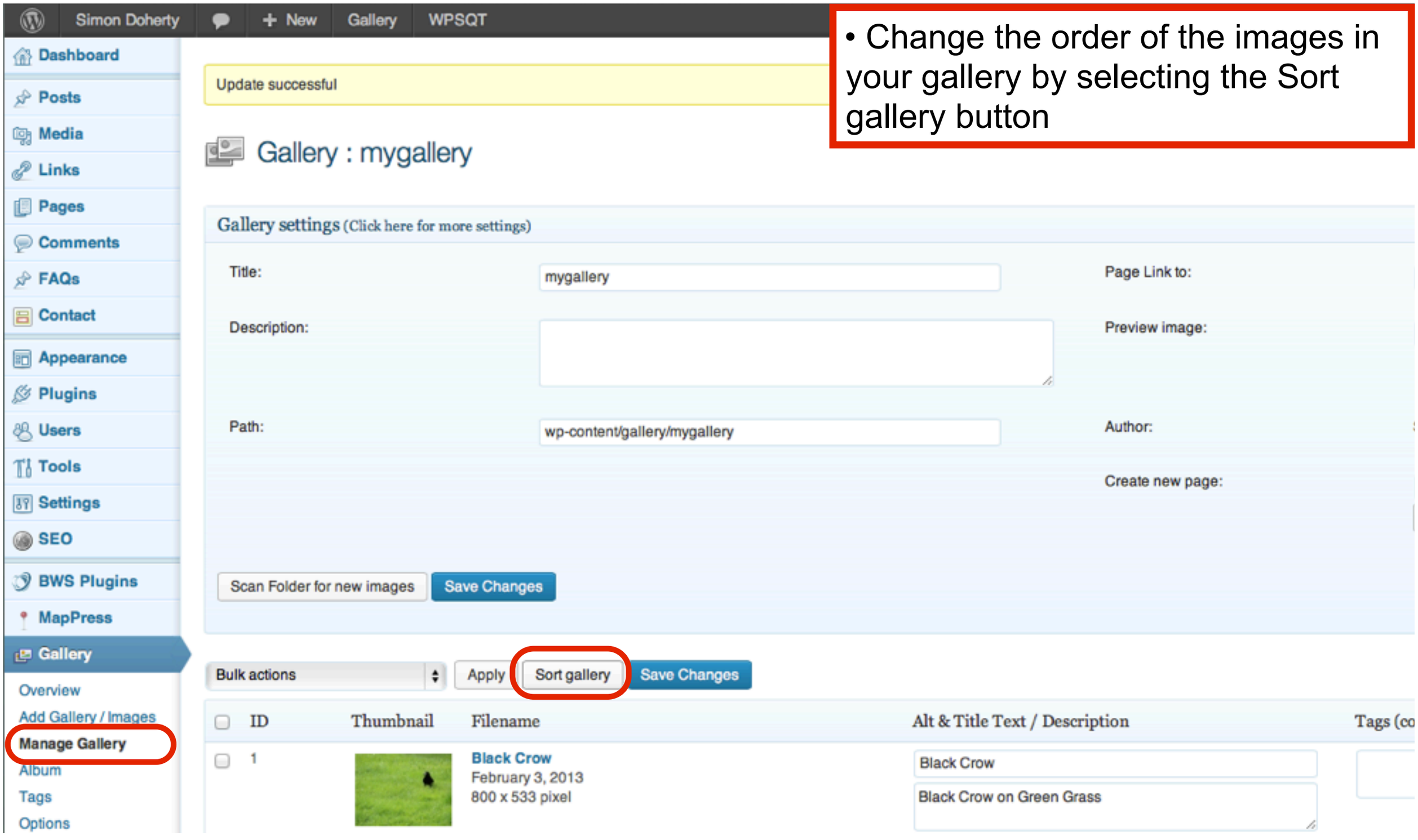
• Here you can edit your Alt text, Title text, Descriptions and Tags for each image

Enter Alt & Title text & Descriptions and Tags for your images



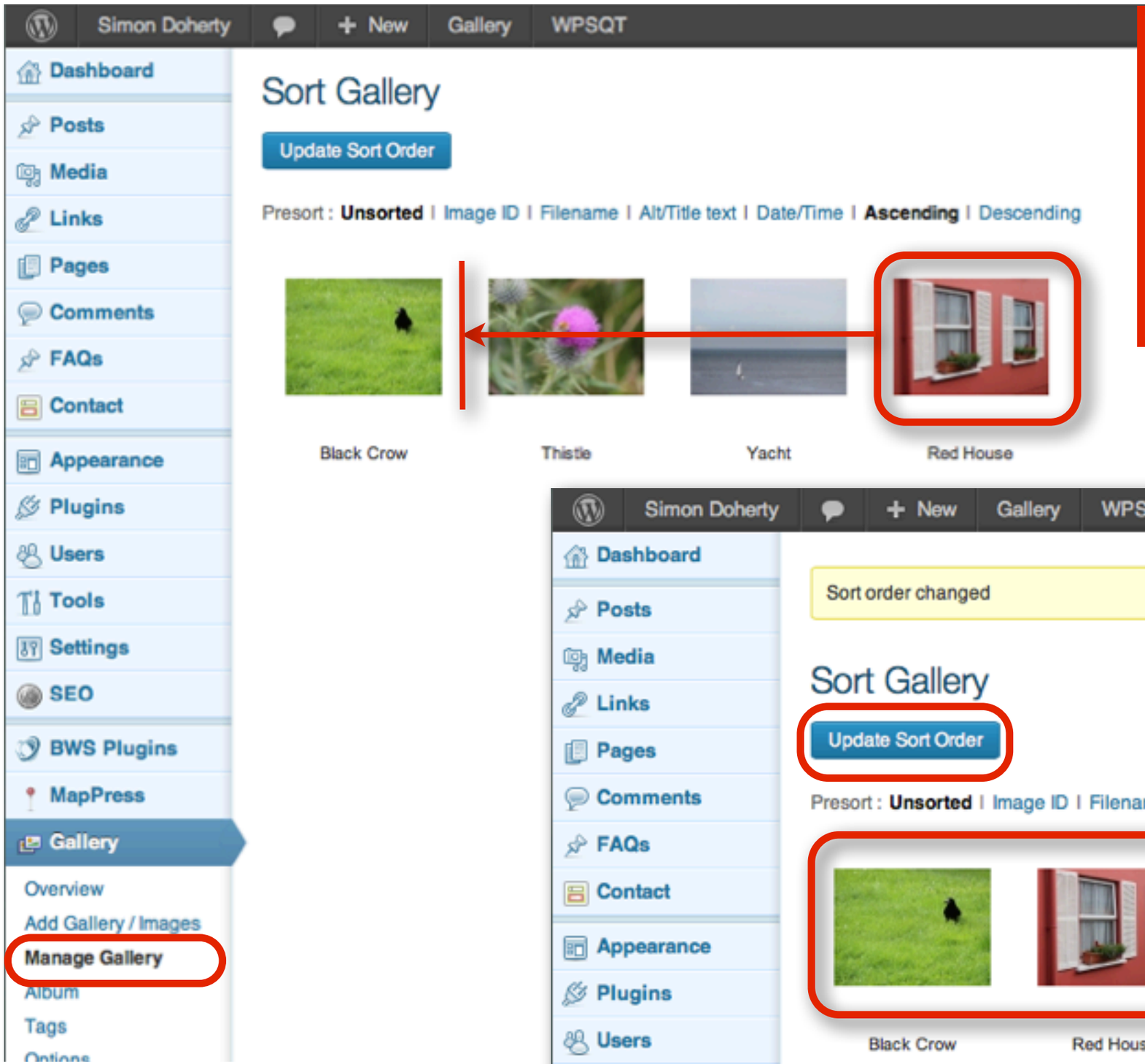
- Enter Alt text, Title text, Descriptions and Tags for each image
- Click Save Changes to save the changes

Select Sort gallery to change the order of the images in the gallery



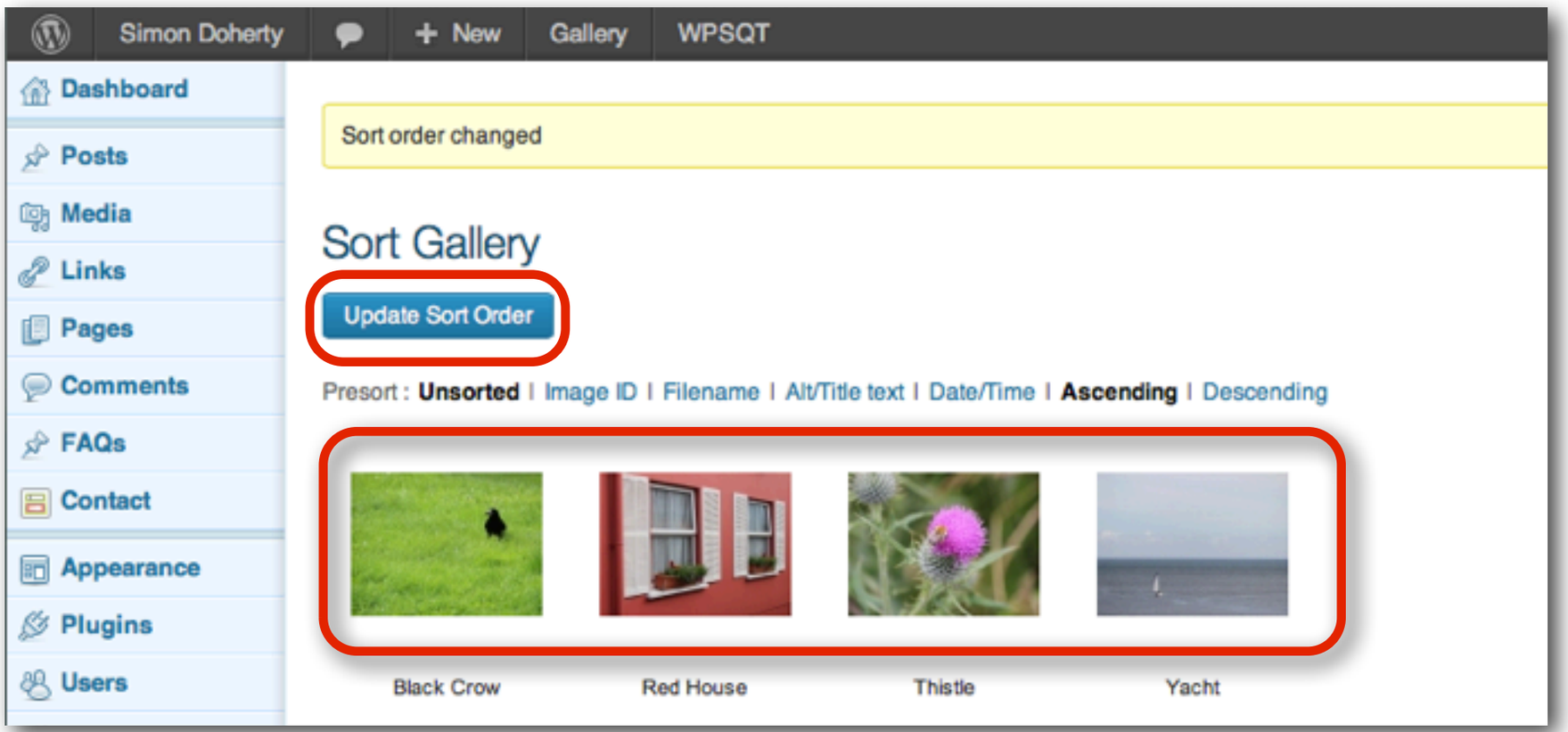
- Change the order of the images in your gallery by selecting the Sort gallery button

Click and drag to change the order of the images in the gallery

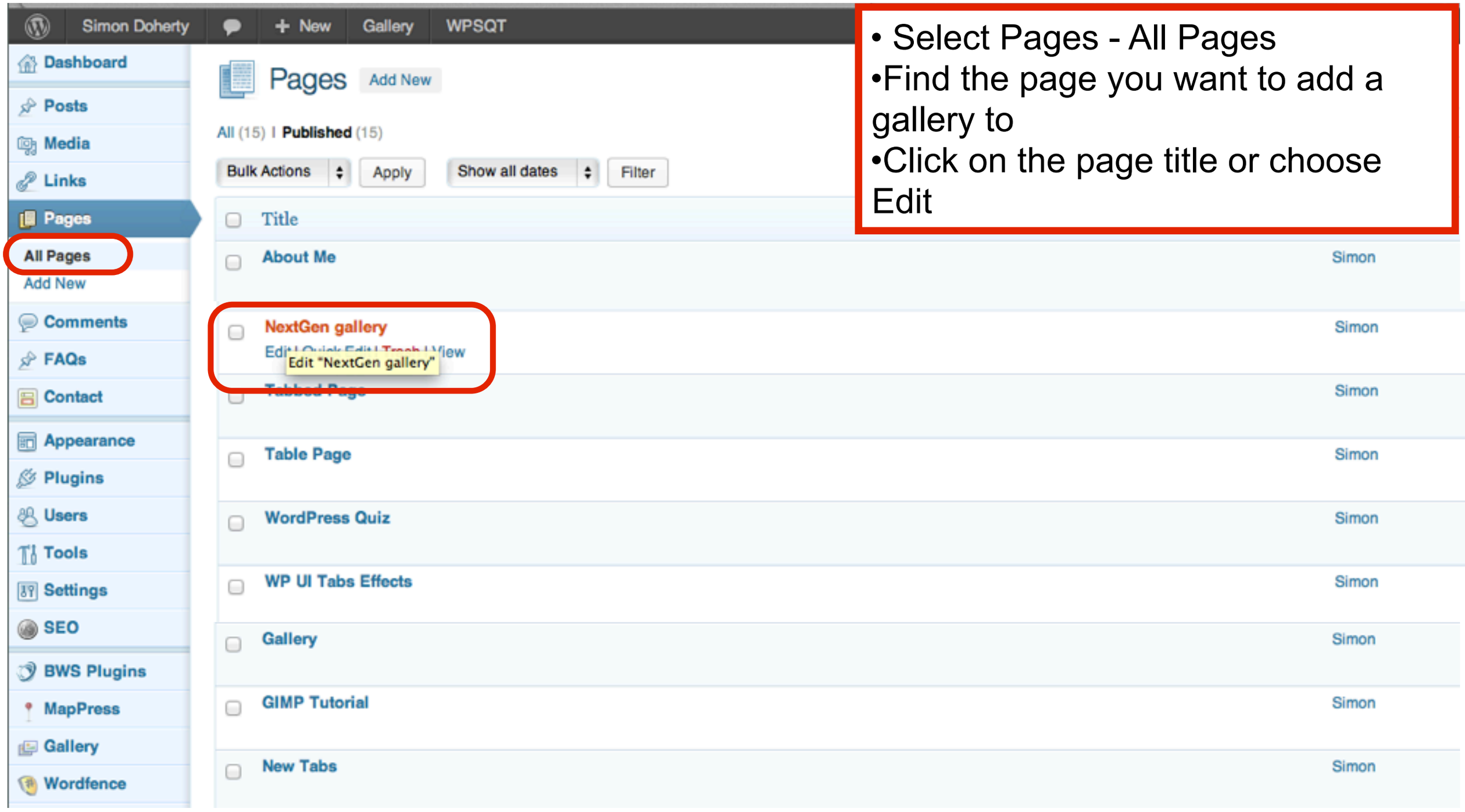


- Change the order of the images in your gallery by clicking and dragging

- Select Update Sort Order to save the settings

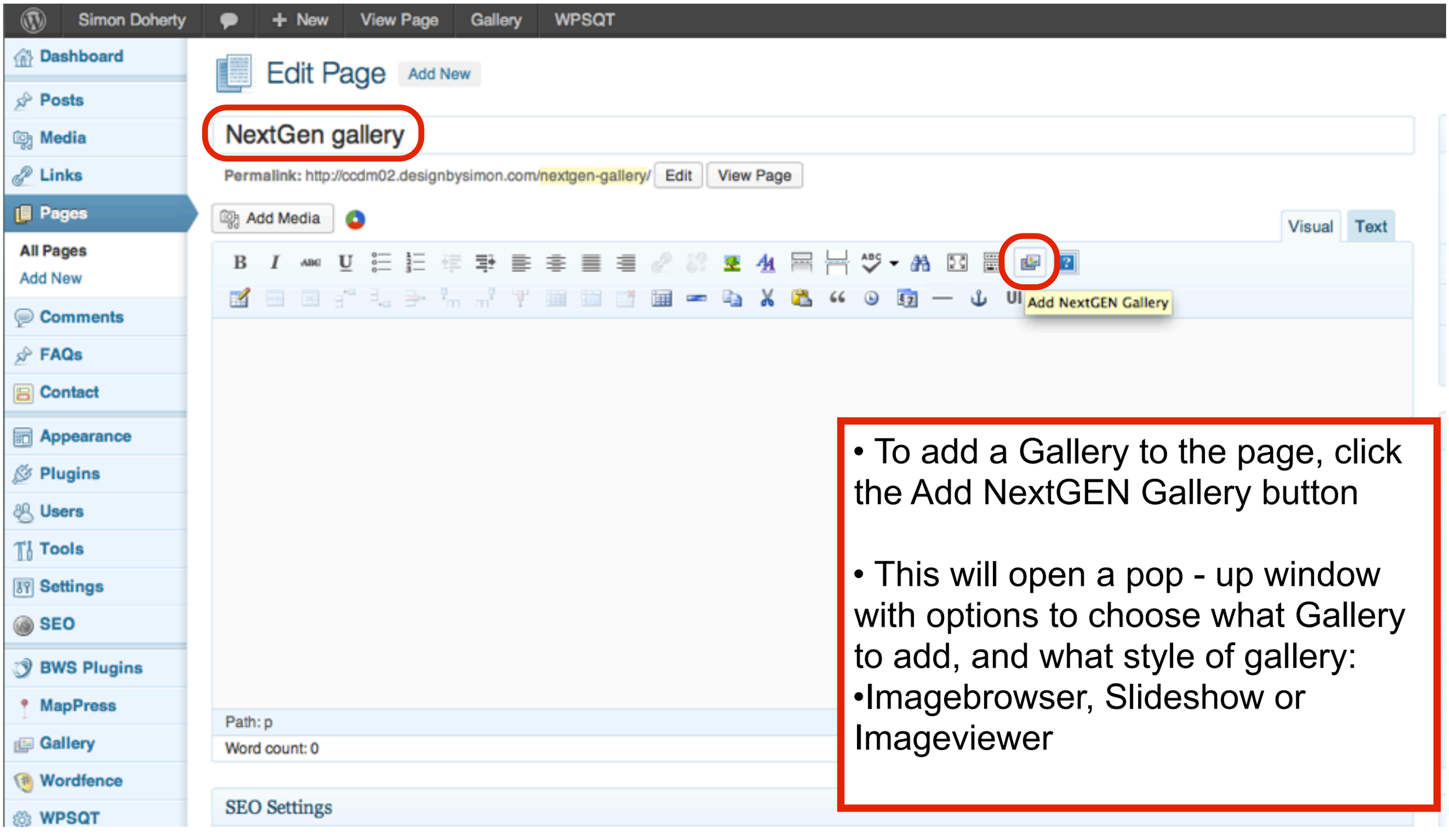


To add a NextGen gallery to a Page, select All Pages and click on a page



- Select Pages - All Pages
- Find the page you want to add a gallery to
- Click on the page title or choose Edit

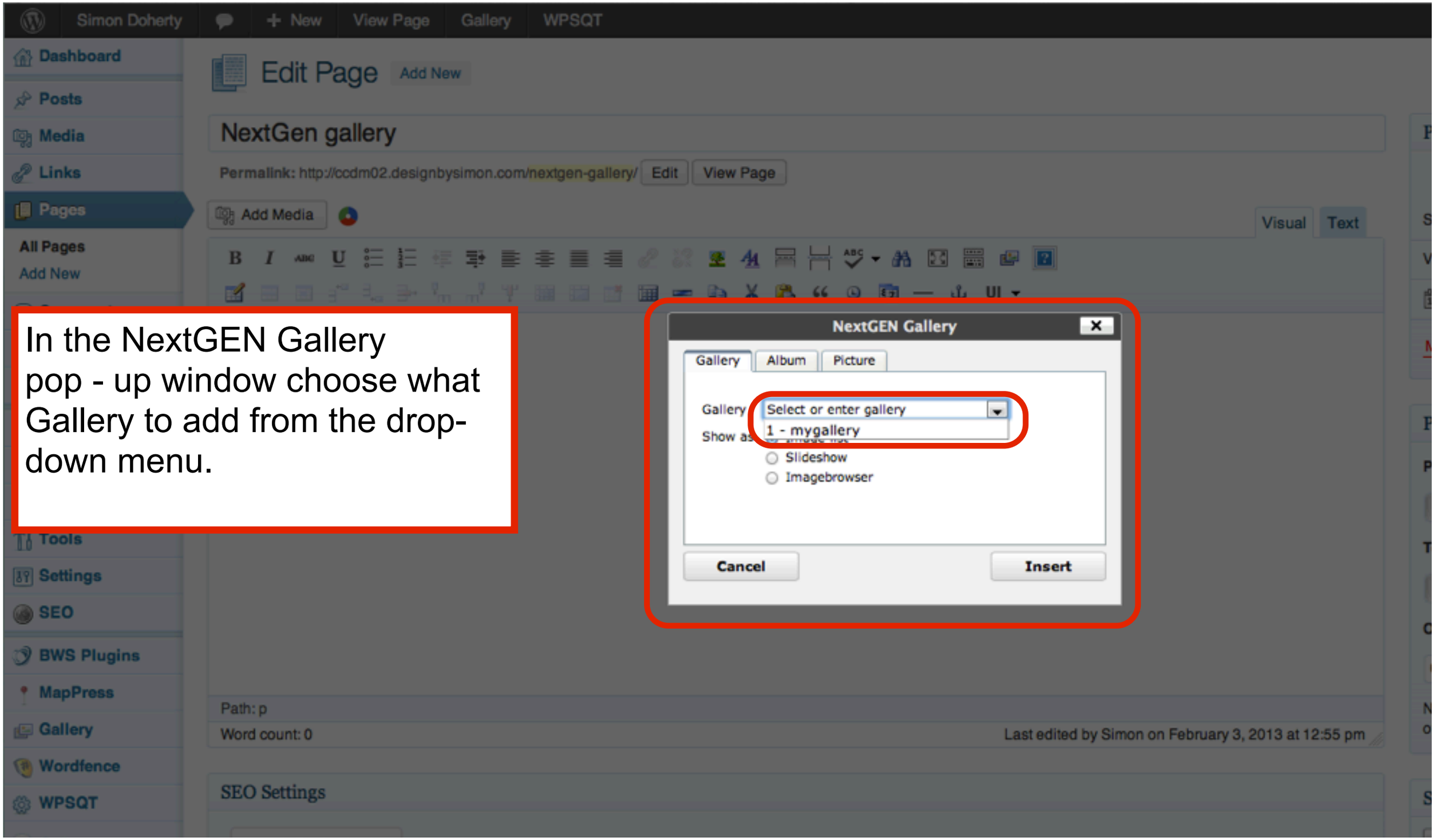
In the Edit Page section, click the Add NextGEN Gallery button



- To add a Gallery to the page, click the Add NextGEN Gallery button

- This will open a pop - up window with options to choose what Gallery to add, and what style of gallery:
•Imagebrowser, Slideshow or Imageviewer

In the NextGEN Gallery pop-up, choose a Gallery from the drop-down

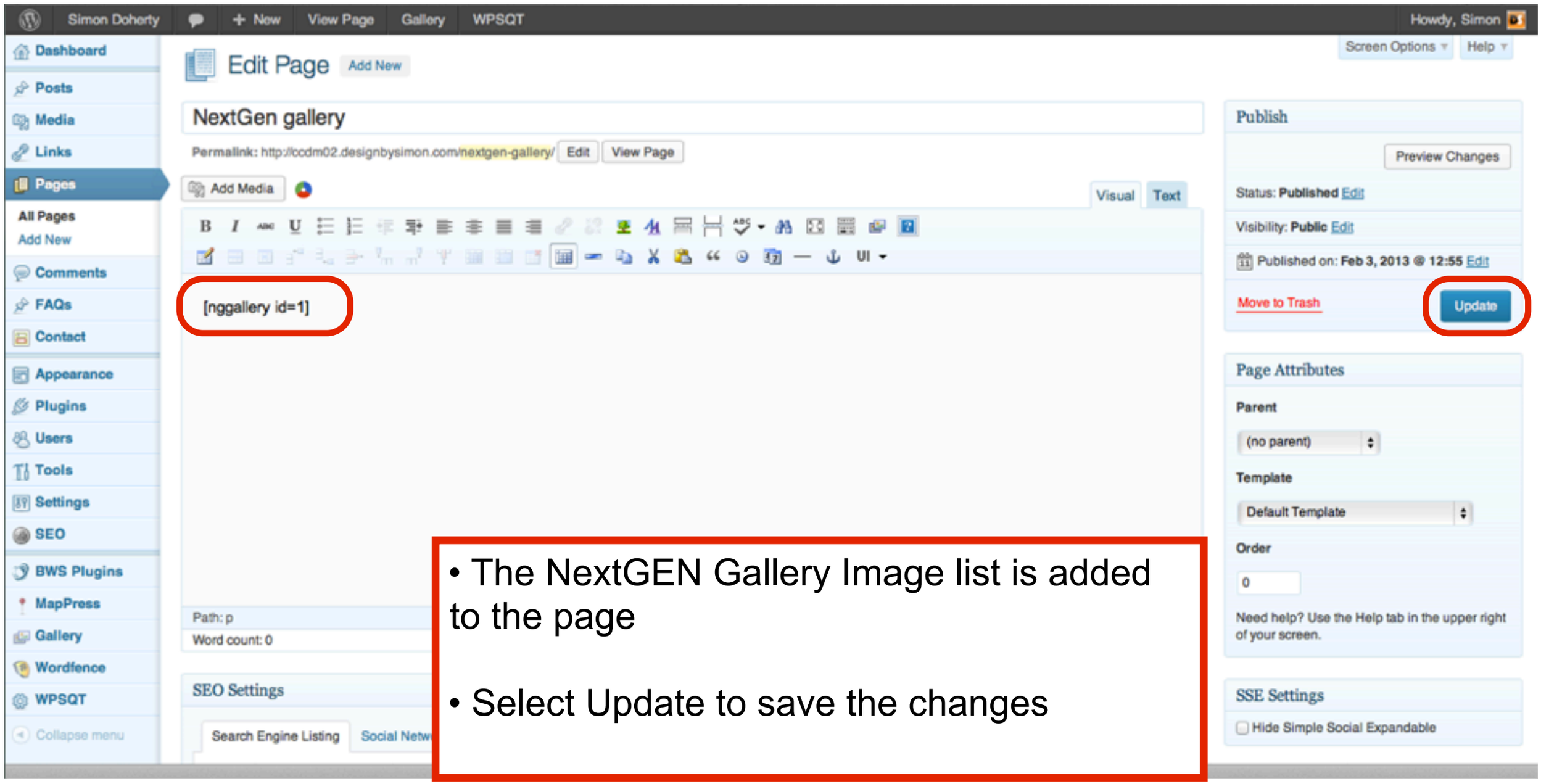


In the NextGEN Gallery pop-up, choose a Gallery style

- In the NextGEN Gallery pop - up window choose Image List

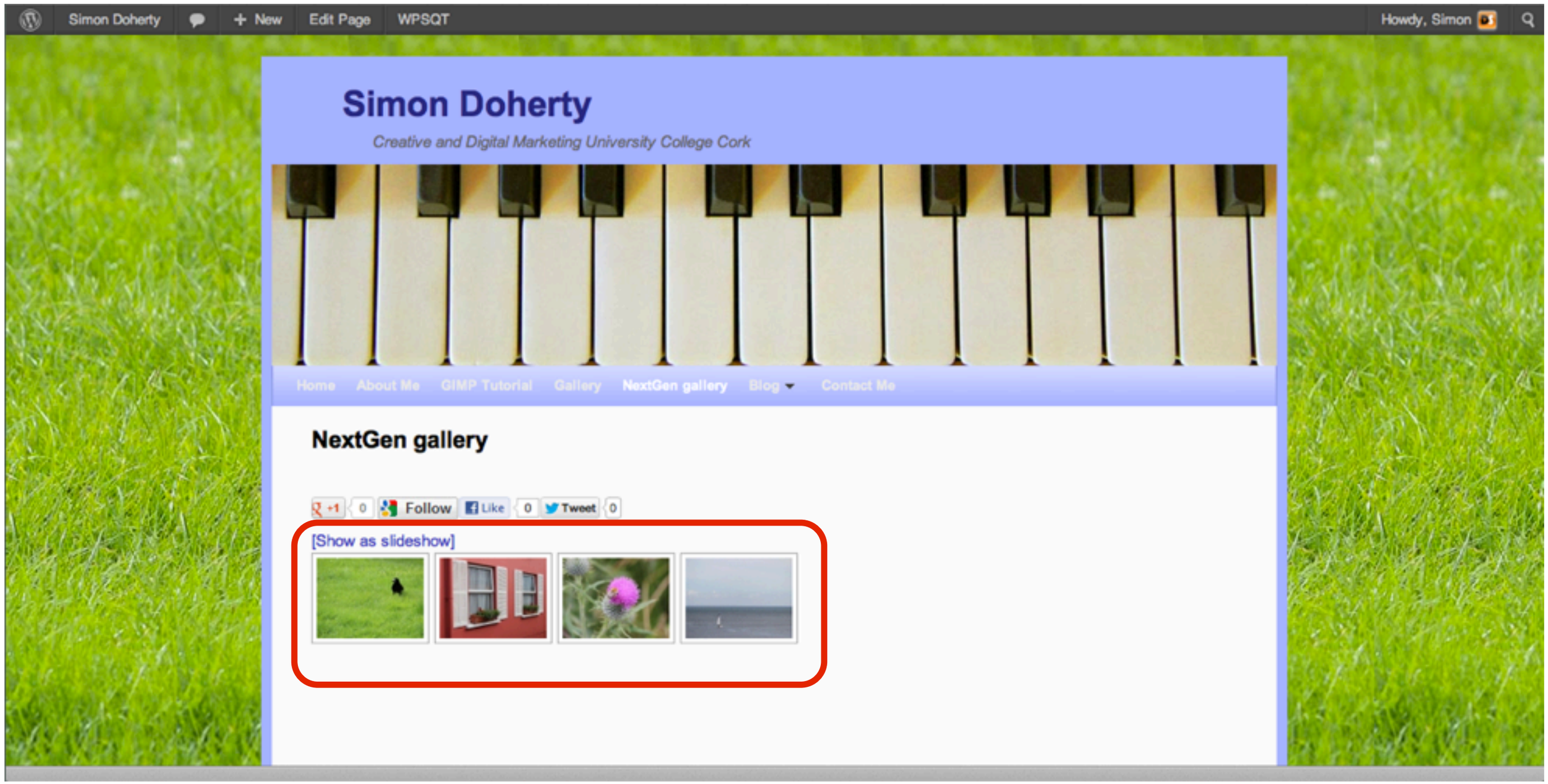
- Select the Insert button to add the Gallery to the page

Select Update to save the changes

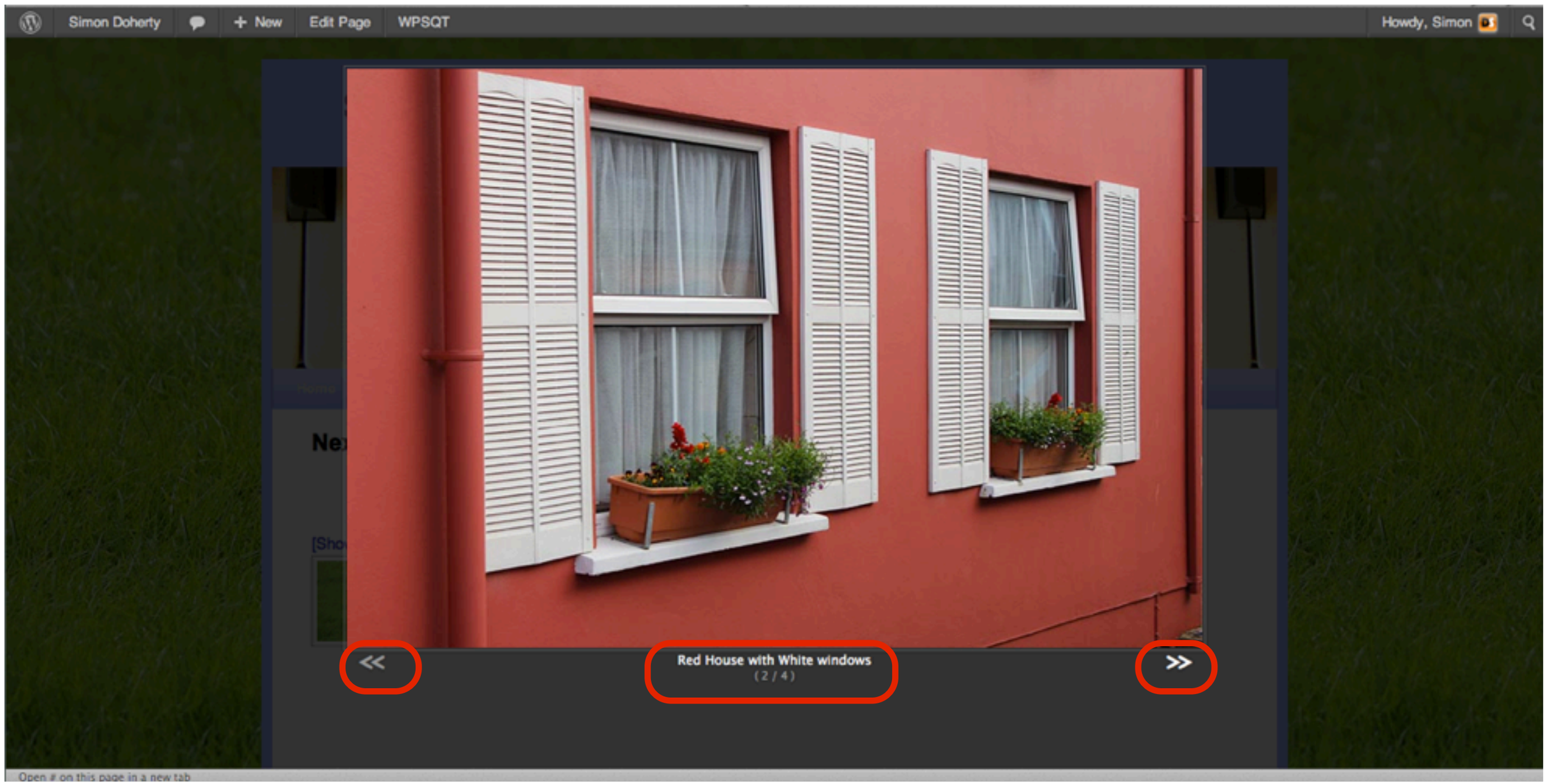


- The NextGEN Gallery Image list is added to the page
- Select Update to save the changes

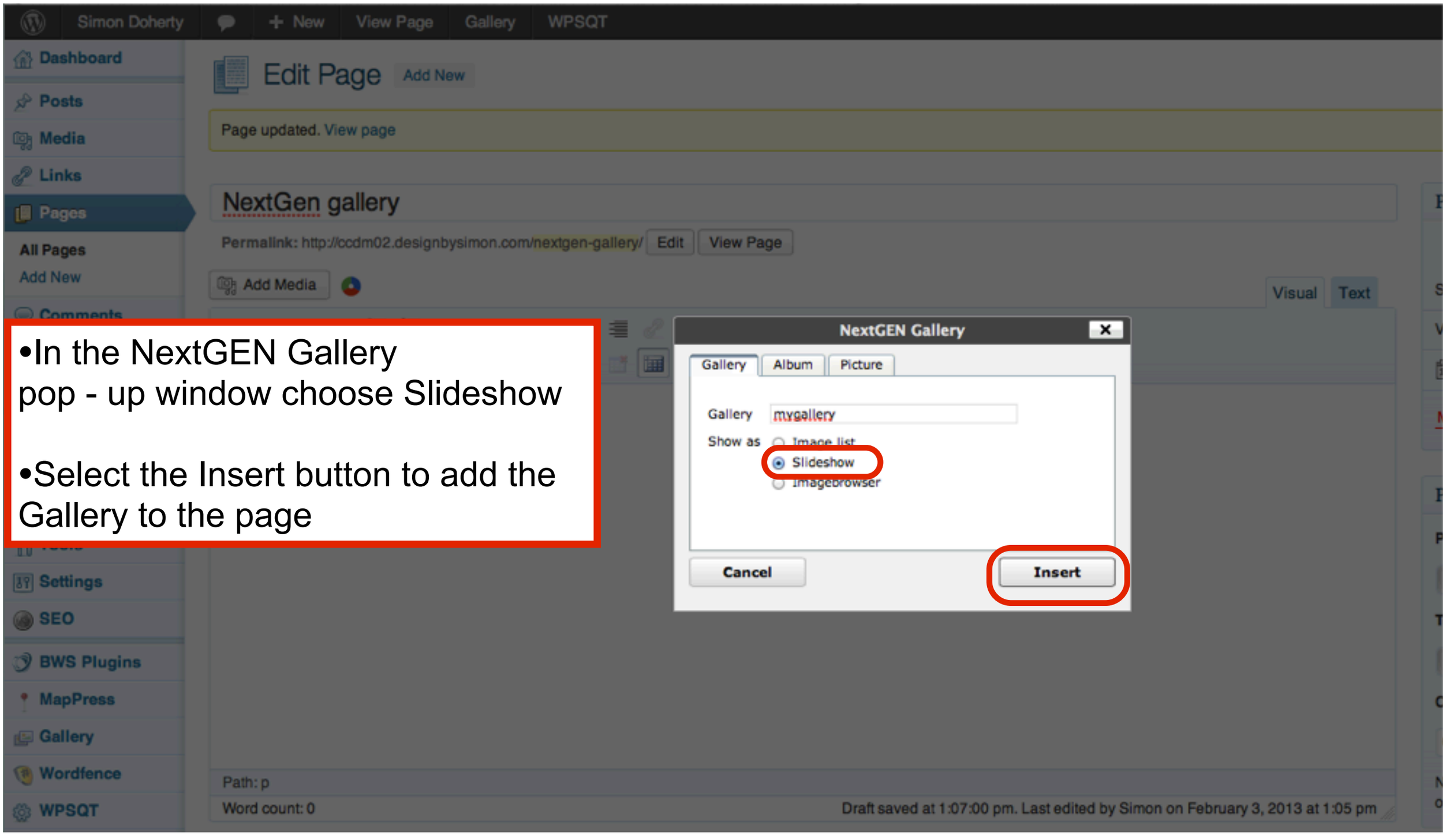
The NextGEN Gallery Image list appears on the Page



When a User clicks on the image, it pops up in full-size with arrows to navigate to the next image



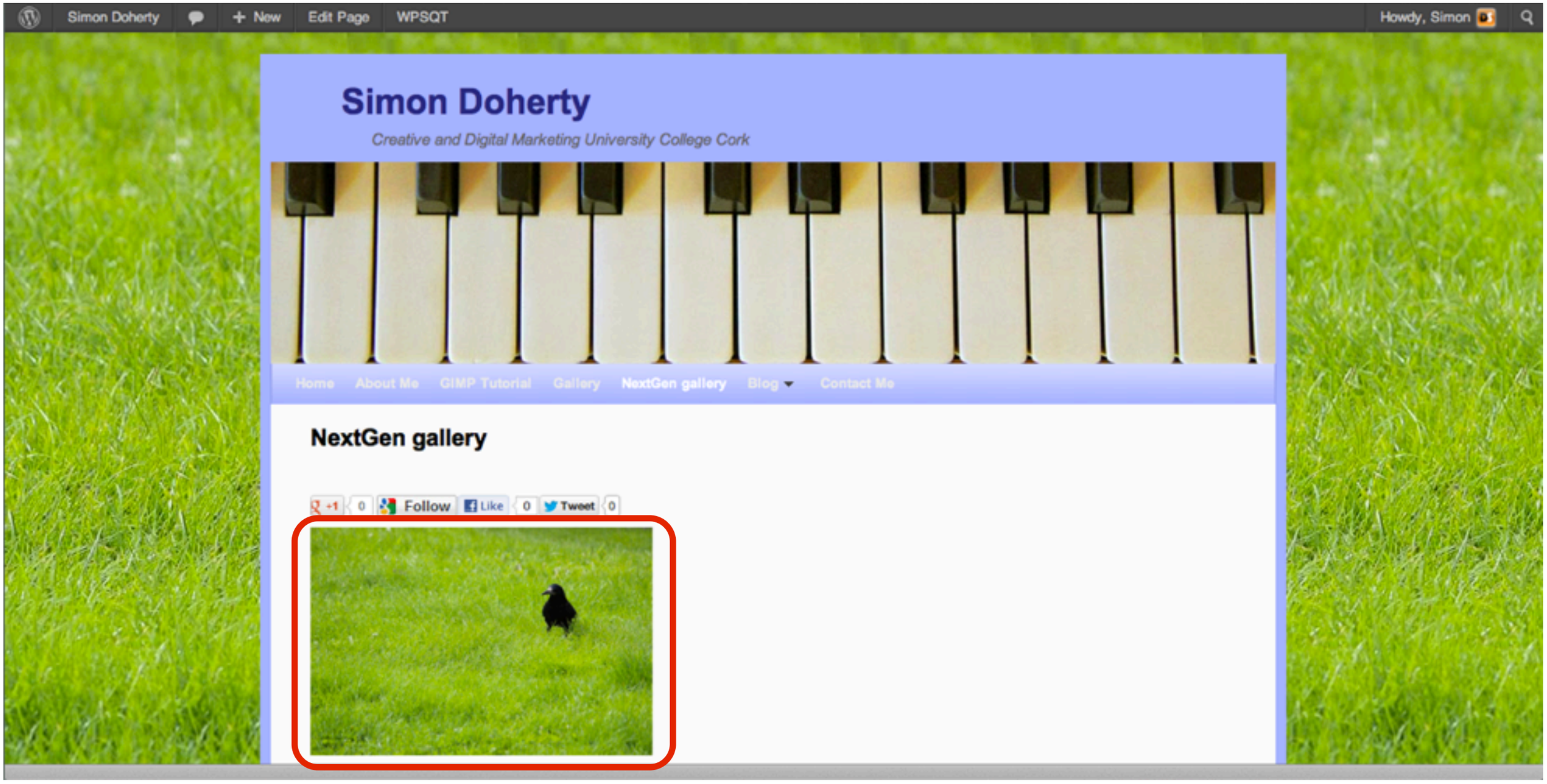
In the NextGEN Gallery pop-up, choose a different Gallery style, Slideshow



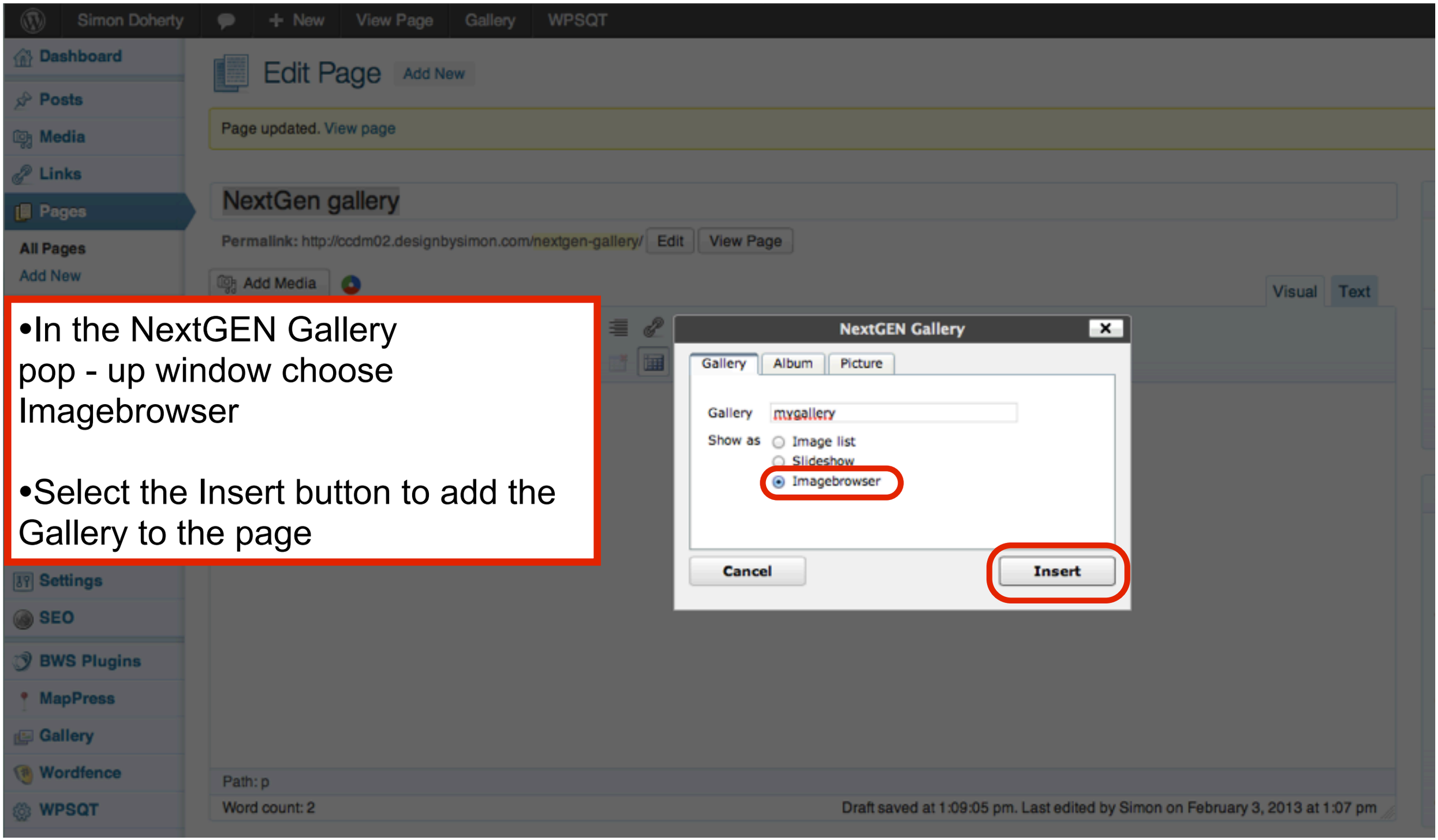
- In the NextGEN Gallery pop - up window choose Slideshow

- Select the Insert button to add the Gallery to the page

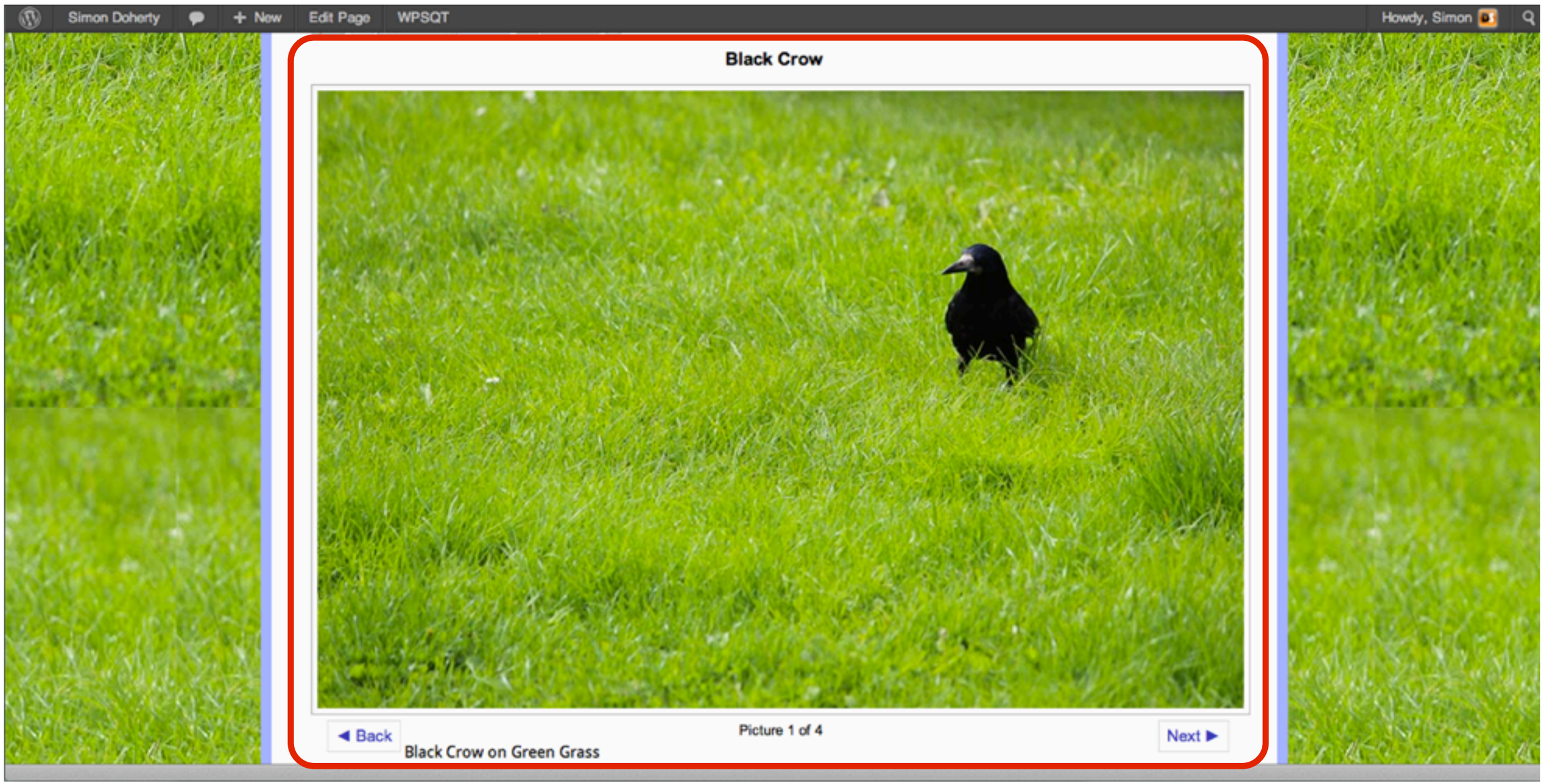
The NextGEN Gallery Slideshow appears on the Page



In the NextGEN Gallery pop-up, choose a different Gallery style, Imagebrowser



- In the NextGEN Gallery pop - up window choose Imagebrowser

- Select the Insert button to add the Gallery to the page

The NextGEN Gallery Imagebrowser appears on the Page